

Quincy Pediatric Associates Inc

Dear Parent/Patient:

We are happy to assist you in obtaining a copy of your medical records. Fulfilling any request for medical records is often a time-consuming and costly process which involves:

- Electronically logging, completing and tracking each request
- Scanning and printing relevant documents
- Supplies such as paper, envelopes, toner, equipment usage and postage

If your child's medical record is **electronic** only from **2006** forward, then the fee for the medical record is \$10.00. If you would like your medical record and it contains records that are prior to 2006 the base fee will be \$15.00 plus the per page charge as stated below, as these are paper records requiring more time to process.

You can elect to *only* get your child's electronic records (even if they have records previous to 2006) as these are usually sufficient to meet the needs of transferring to another practice.

The fee for medical records can be remitted by cash or check made payable to Quincy Pediatric Associates Inc. We also accept Visa and MasterCard.

Your request will be fulfilled upon receipt of payment.

Please mail all Medical Record Requests to your appropriate office.

Quincy Pediatric Associates Inc

**191 Independence Avenue
Quincy, MA 02169
617-773-5070**

**769 Plain Street #F
Marshfield, MA 02050
781-837-5070**

GENERAL LAWS OF MASSACHUSETTS – PART I. ADMINISTRATION OF THE GOVERNMENT – TITLE XVI. – PUBLIC HEALTH CHAPTER 111. PUBLIC HEALTH – HOSPITALS Chapter 111: Section 70 Records of hospitals or clinics; custody; inspection; copies; fees

S.B. 642, an Act Regarding Medical Record Copying Fees was signed into law by Governor Romney on November 26, 2003 and took effect on July 1, 2004. This bill identifies reasonable fees and establishes acceptable charges for health information that will comply with both federal HIPAA and state regulatory requirements. The term reasonable fee established under this section may be adjusted to reflect the consumer price index (CPI) for medical care services, such that the base amount and the per page charge shall be increased by the proportional CPI in effect as of October of the calendar year in which the request is made, rounded to the nearest dollar. The new fee is as follows:

A base charge of not more than 15.00 dollars for each request for a medical record; a per page charge of not more than (0.50) cents for each of the first 100 pages of a medical record that is copied per request; and not more than (0.25) cents per page for each page in excess of 100 pages of a medical record that is copied per request and the cost of postage and mailing.